

## Council of Governors (in Public)

### Item 9.3

**Subject:** Governor Elections Update  
**Date of Meeting:** Tuesday 1st June 2021  
**Prepared by:** Gill Donnelly, Membership & Communications Officer  
**Presented by:** Gill Donnelly, Membership & Communications Officer  
**Purpose of Report:** For Approval

#### 1. Executive Summary

The purpose of this paper is to highlight the plans for the forthcoming Governor Elections.

A full timetable for this election process is provided within this report for the Council of Governors to note. Governors who are coming to the end of their term of office are advised to follow the nomination process as appropriate if they wish to re-stand for a further three year term.

#### 2. Background – Forthcoming Elections

The Trust will go out to election for five Public Governor Seats this summer and the breakdown for this is detailed below. All of the governors listed are eligible to re-stand for election for a three year term of office and their current term of office ends at the Combined Council of Governors and Annual Members' Meeting on 27th September 2021.

| Constituency/Class               | Current Governor(s)                           | Number of Seats |
|----------------------------------|---|-----------------|
| Public - Merseyside              | Rachel Glynn Williams                         | 1               |
| Public - Cheshire                | Allan Pemberton<br>Lindsey Van Der Westhuisen | 2               |
| Public – North Wales             | Joan Burgen                                   | 1               |
| Public – Rest of England & Wales | Lynne Addison                                 | 1               |

#### 3. Election Timetable

Civica Election Services (CES) has been appointed to act as the independent electoral administrator for the forthcoming election process. The elections will be held in accordance with the Model Election Rules contained within our Trust Constitution.

Please see the below timetable outlining the on-going election process:

| Stage   | Date                                   |
|---|--|
| Notice of Election published by the Trust and Civica Election Services, the electoral administrators.<br><br>Nomination forms, for candidates wishing to stand for election as a Governor, will be made available from this date. | Wednesday 23 <sup>rd</sup> June 2021   |
| The deadline that nominations by candidates should be received by Civica Election Services.   | Wednesday 21 <sup>st</sup> July 2021   |
| A summary of all valid nominated candidates will be published.  | Thursday 22 <sup>nd</sup> July 2021    |
| The final date candidates can withdraw their nominations.   | Monday 26 <sup>th</sup> July 2021      |
| Uncontested report is published.  | Tuesday 27 <sup>th</sup> July 2021     |
| Notice of Poll is published.  | Wednesday 11 <sup>th</sup> August 2021 |
| Voting packs distributed by Civica Election Services to members as appropriate (by constituency/class).   | Thursday 12 <sup>th</sup> August 2021  |
| Closing date for election.  | Monday 6 <sup>th</sup> September 2021  |
| Declaration of results.   | Tuesday 7 <sup>th</sup> September 2021 |

Following the success of last year's election process, it is planned that the nomination process will run entirely online for this election. However, ballot papers will still be issued via post. Members will be provided with the option to post their ballot papers, vote online or via the use of telephone voting. Email reminders to encourage members to vote will be issued to those public members the Membership Office holds email addresses for.

If Governors have any queries relating to the election timetable and process they are invited to contact Gill Donnelly, Membership and Communications Officer or Civica Election Services who can advise on this further.

#### **4. Recommendations**

The Council of Governors is requested to support the proposed election timetable commencing on Wednesday 23<sup>rd</sup> June 2021. Those Governors whose terms are coming to an end are advised to take action by following the nomination process if they are eligible and wish to re-stand for a further three year term.